

COMPLETION OF YOUR HORSE PASSPORT

MANDATORY

1. Ownership page completed with name and address of owner.
2. Identification page completed and signed by a veterinarian. **WHITE** markings in **RED** and all others in **BLACK**.
3. Measurement must be completed where applicable.
4. All details of show entries must be entered. Up to date record of all monies won in all jumper divisions must be recorded if horse is Preliminary or Intermediate Jumper. Failure to include monies won will result in said animal being ineligible for Preliminary and Intermediate Jumper Divisions. Points for Dressage horses must be kept up to date.
5. Where indicated on the picture page, owner must enter statement as to whether horse is First or Second Year Green Hunter or Preliminary or Intermediate Jumper. This statement must show date, year and signature of owner.
IF THIS STATEMENT IS NOT INCLUDED, HORSES MUST BE SHOWN IN OPEN.
6. A Horse License for the current year should be placed on the title page of the passport along the right side ensuring you do not cover up any existing text. The License is included with new passports issued and invoiced to previous Sport License Holders.

NOT MANDATORY BUT ADVISEABLE

Record of vaccinations and inoculations. This is a valuable record for yourself, your veterinarian and any other future owner of the horse. The person who has administered them must sign all vaccinations and inoculations.

CHANGE OF OWNERSHIP

If the horse is sold please ensure that "**Signature of Seller**" is entered. Money won to date for Jumpers and/or year of showing for Hunters must be signed by seller or his agent (enter in Prize Money Won To Date column, page 7).

On change of ownership, the passport must be immediately submitted to Equine Canada together with the name and address of the new owner(s), **a change of ownership application and proof of ownership**. The seller must have signed in the appropriate columns in the passport, to confirm that title has passed and sale is final.

All passport owners must hold a current Equine Canada Sport License, and current Provincial Membership, unless the horse is competing in the Ontario Provincial Circuit where the owner can hold an Associate Sport License.

The passport is an official document of identification assigned to the horse and not the owner. If the horse is sold, the passport must accompany the horse to the new owner. Failure to transfer the passport with the horse will result in a fine or a penalty to the seller.

If the passport does not contain a Horse License sticker for the current year please add the fee listed below. Otherwise your passport will not be valid to compete at Equine Canada sanctioned competitions.

Passport fee: \$ 65.00 + GST = \$68.25
Horse License fee: \$10.00

CHANGE OF NAME

In the event of a name change the passport must be forwarded to Equine Canada for certification with a change of name application. Passports will not be valid for showing purposes unless Equine Canada's office has certified the change of name. No horses shall be shown by any other name than the one shown in the passport.

Change of name fee: \$ 65.00 + GST = \$68.25

CHANGE OF OWNERSHIP AND NAME DONE SIMULTANEOUSLY

Passport fee: \$ 65.00 + GST = \$68.25
Horse License fee: \$10.00

NOTE: THE EQUINE CANADA NATIONAL OFFICE MUST RECORD ANY CHANGE OF NAME/OWNERSHIP BEFORE THE PASSPORT WILL BE CONSIDERED A VALID SHOW DOCUMENT.

RETIREMENT/DEATH OF A HORSE

In the event of retirement or death of a horse, the passport must be surrendered to Equine Canada for cancellation. The passport will be returned to the owner for show records if requested.

LOSS OF A PASSPORT

Loss of a passport must be immediately reported to Equine Canada along with the name of the horse and passport number if available. Upon submitting information include a replacement passport application, side view colour picture maximum size 4" x 6" to be inserted on picture page.

Due to the increasing number of lost passports, replacement passports will be issued in the following manner:

1. **First replacement will be issued to the Sport License holder for a fee of:**
\$65.00 plus GST+ \$10.00 Horse License = \$78.25
2. **Second replacement will be issued for double the fee of:**
\$130.00 plus GST + \$10.00 Horse License= \$146.50

Subsequent replacements will be the cost of the passport multiplied by the number of replacements.

NOTE: Replacement passports will show the same passport number as the original passport.

Any person found guilty of obtaining an additional passport for a horse whether in the original name or in a new name, without due cause shall be penalized, either by a fine and/or suspension.

Passports must accompany horses to all shows or penalties will be incurred. For complete rules pertaining to passports see Equine Canada Rule Book, Section A - General Regulations.

To obtain a replacement passport or to record a change of ownership, send passport to Equine Canada, 2685 Queensview Drive, Suite 100. Ottawa, Ontario, K2B 8K2



Equine Canada
2685 Queensview Dr, Suite 100
Ottawa, ON K2B 8K2

Tel: (613) 248-3433
Fax: (613) 248-3484